



चेंबूर कर्नाटका संघा
CHEMBUR KARNATAKA SANGHA'S
CHEMBUR KARNATAKA NIGHT COLLEGE

(Affiliated to University of Mumbai)

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SUMMARY REPORT 2018-19

OBJECTIVES AND CONTENT COVERED DURING WORKSHOP ON ACCOUNTANCY

1. Accurate transaction record
2. Asset and liability tracking
3. Business decision guidance
4. Compliance with legal regulations
5. Control over fraud and risk
6. Economic data recording
7. Financial budgeting and planning
8. Information for financing.

OBJECTIVES AND CONTENT COVERED DURING BASICS OF MS OFFICE WORKSHOP

- To know how to use the most common Microsoft Office programs.
- To be able to create documents for printing and sharing.
- To be able to create and share presentations.
- To be able to manage and store data in a spreadsheet.

OBJECTIVES AND CONTENT COVERED DURING WORKSHOP ON GST

GST brings uniformity in the taxation process and allows centralised registration. This gives a chance to small business to file their tax returns every quarter via an easy online mechanism.

This reduces the multiplicity of taxes as they do not have the resources to higher tax experts.

OBJECTIVES AND CONTENT COVERED DURING WORKSHOP ON MARKETING TECHNIQUES

1. Creation of demands
2. Customer satisfaction
3. Market share
4. Generation of profits
5. Creation of goodwill and public image

SR.NO	Name of course	dates	Student enrolled
1	WORKSHOP ON ACCOUNTANCY	08/10/18-13/10/18	10
2	BASICS OF MS OFFICE	16/10/18-20/10/18	13
3	WORKSHOP ON GST	26/11/18-30/11/18	10
4	MARKETING TECHNIQUES	16/02/19-19/02/19	13
5	ADVANCED SCREEN WRITING	04/03/19-07/03/19	05



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SUMMARY REPORT 2019-20

1- "PROFESSIONAL BUSINESS "

Institute conducted workshop on professional business

The specific objectives of the workshop and seminar were the following:

- 1) Competence
- 2) Knowledge
- 3) Integrity
- 4) Emotional Intelligence

We also get elevated by the response of the students and benefits that our students going to receive in the future. We are also motivated to organize such workshop in the future so that our students will get benefitted by such programmes.

2- "ACCOUNTING SOFTWARE "

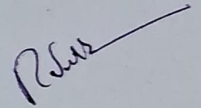
The specific objectives of the workshop and seminar were the following:

- 1) Payroll
- 2) Tax compliance management
- 3) Invoice processing
- 4) Decision making
- 5) Financial transactions
- 6) Track expenses

7) Automation

8) Security

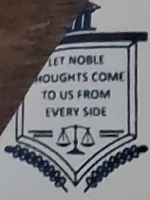
SR.NO	Name of course	dates	Student enrolled
1	PROFESSIONAL BUSINESS	05/07/19-08/07/19	22
2	ACCOUNTING SOFTWARE	09/09/19-13/09/19	08
3	TAXATION TOOLS	05/12/19-08/12/19	20
4	EVENT MANAGEMENT	18/01/20-21/01/20	10
5	CREATIVE WRITING	19/02/20-22/02/20	20



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SUMMARY REPORT 2020-21

1- "COMPUTER HARDWARE 4.0 "

OBJECTIVES AND SYLLABUS COVERED

1. Industry 4.0 allows for smart manufacturing and the creation of intelligent factories. It aims to enhance productivity, efficiency and flexibility while enabling more intelligent decision-making and customization in manufacturing and supply chain operations.
2. Depending on how you aspire to take advantage of the industry 4.0 solutions, the strategy for adopting these solutions will depend on where they will be integrated in the value chain and the depth of integration within the factory.
3. The digitalization of the factory is transforming all aspects of the value chain and directly affects both the top line and bottom line of a business. What is most commonly discussed is innovation that unlocks revenue, whether that manifests itself in new products, services, or some combination of the two.

2- "COMPUTERIZED ACCOUNTING "

The 8 Steps of the Accounting Cycle covered in workshop

- Step 1: Identify Transactions
- Step 2: Record Transactions in a Journal
- Step 3: Posting
- Step 4: Unadjusted Trial Balance
- Step 5: Worksheet
- Step 6: Adjusting Journal Entries

- Step 7: Financial Statements
- Step 8: Closing the Books

3- "AUDITING TOOLS "

Software audit tools are applications, utilities, or code (e.g., macros, queries, stored procedures, report logic) that process, analyse, calculate, or manipulate data to support an engagement team's audit procedures. Software audit tools can be used throughout the audit in: Audit documentation. The most common types of audits are - internal audit, external audit, tax audit, statutory audit and compliance audit. These auditing types are directly linked to business finances and detecting fraud in the firm.

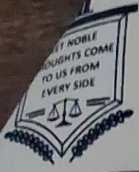
SR.NO	Name of course	dates	Student enrolled
1	COMPUTER HARDWARE 4.0	16/01/21-20/01/21	50
2	COMPUTERISED ACCOUNTING	04/02/21-08/02/21	40
3	AUDITING TOOLS	02/04/21-06/04/21	40

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SUMMARY REPORT 2021-22

1- "VISUAL ARTS AND DESIGN "

The Visual Arts and Design Career Pathway involves designing, producing, exhibiting, performing, writing and publishing multimedia content including visual arts and design services. The 7 basic elements of visual art are

SHAPE

LINE

SPACE

FORM

TEXTURE

VALUE

COLOUR.

These elements are the building blocks of art that help the artist communicate. These elements help us in understanding the piece of art more clearly taught in this workshop.

2- "INTERVIEW AND EMPLOYBLITY SKILLS "

Above workshops covers broadly below mentioned topics:

1. Communication skills

2. Team work
3. Management skills
4. Leadership
5. Problem solving
6. Critical thinking
7. Motivation
8. organisation

3- "SOCIAL MEDIA MARKETING "

This is a tough economy, and chances are that it'll be harder to get new customers and, just as importantly, keep your existing customers. It's not just about fresh leads, but keeping revenue up across every front. The use of social media marketing will be critical for engaging existing customers, reaching new audiences, building trust and loyalty (that carries into renewals, upsell and cross-sell growth, etc)

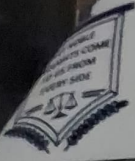
SR.NO	Name of course	dates	Student enrolled
1	VISUAL ARTS AND DESIGN	06/09/21-10/09/21	70
2	INTERVIEW AND EMPLOYBLITY SKILLS	07/01/22-10/01/22	90
3	SOCIAL MEDIA MARKETING	02/03/22-05/02/22	100



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SUMMARY REPORT 2022-23

1- "GRAPHIC DESIGN AND MULTIMEDIA "

The specific objectives of the workshop and seminar were the following:

- 1) The Graphic Design and Multimedia Arts program of study explores the occupations and educational opportunities associated with designing or creating graphics to meet specific commercial or promotional needs, such as packaging, displays, or logos.
- 2) preparing project proposals, developing mockups for approval, collaborating with team members to complete projects, and making changes based on feedback.

2- "FINANCIAL PLANNING "

The specific objectives of the workshop and seminar were the following:

- 1) financial planning often delves into multiple areas of finance, including investing, taxes, savings, retirement, your estate, insurance and more.
- 2) Asset management
- 3) Investments
- 4) Mutual funds

3- "TAX PROCEDURES AND PRACTICES "

- 1) Tax Procedure and Practice is the complex study of Tax processes. Tax Procedure and Practice degree programs often include Value added tax, Service tax, Property tax,

Income tax, etc. and to equip the students with knowledge in indirect taxes like wealth tax, central excise tax, and customs tax.

- 2) It provides for levying, administering, collecting and recovering income tax for the Indian government. It was enacted in 1961.

4- "RETAIL MANAGEMENT "

The specific objectives of the workshop and seminar were the following:

- 1) Logistical planning.
- 2) Recruitment, staffing, and training decisions.
- 3) Retail inventory management.
- 4) Procurement of retail software.
- 5) Management of retailer promotions.
- 6) Devising pricing strategies and cross-selling approaches.

5- "FOREGIN TRADE MANAGEMENT "

The specific objectives of the workshop and seminar were the following:

- 1) logistics issues: agreement of transportation documents (Invoice, Pacing List, AWB), cargo packing, insurance. Track the movement of cargo and route.
- 2) Import trade: It is the purchase of goods and services by one country from another country
- 3) Export trade: It is the selling of goods and services to another country
- 4) Entrepot trade: This process is also called re-export.

6- "TOURISM AND TRAVELL MANAGEMENT"

It is a multifaceted industry that provides people with the training, skills and expertise necessary to obtain management positions in tourism and accommodation.

- 1) Travel Agent. Travel Agents research, plan, and book trips for individuals and groups.
- 2) Hotel Manager.

- 3) Spa Manager.
- 4) Tour Operator.
- 5) Event & Conference Organiser.
- 6) Tour Guide.
- 7) Executive Chef.

SR.NO	Name of course	dates	Student enrolled
1	GRAPHIC DESIGN AND MULTIMEDIA	15/06/22-18/06/22	20
2	FINANCIAL PLANNING	04/08/22-07/08/22	60
3	TAX PROCEDURE AND PRACTICES	15/09/22-18/09/22	40
4	RETAIL MANAGEMENT	16/01/23-19/01/23	60
5	FOREIGN TRADE MANAGEMENT	16/02/23-20/02/23	40
6	TOURISM AND TRAVEL MANAGEMENT	02/04/23-05/04/23	20

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